

Regulations for the Implementation of the “Forum of Cultures Dialogue. Screenwriting Residencies 2025” Program at Villa Decius in Kraków

The Villa Decius Association fulfills its statutory objectives, among others, through the organization of residential programs for writers and Participants. In light of this, the following regulations are introduced for the implementation of the “Forum of Cultures Dialogue. Screenwriting Residencies 2025” program.

The institution supporting the Villa Decius Association (hereinafter: “SWD”) in implementing the “Forum of Cultures Dialogue. Screenwriting Residencies 2025” program is the Villa Decius Institute of Culture (hereinafter: “IKWD”).

§1

Objectives of the Program

1. The “Forum of Cultures Dialogue. Screenwriting Residencies 2025” program (hereinafter: the “Program”) is addressed to authors of theater and radio plays, as well as film and television screenplays, who have the right to permanent residence in Poland or Germany. Participants must be able to document at least one realized project based on their own text.
2. The goal of the Program is to enable artists participating in the Program (hereinafter: the “Participants”) to implement an artistic project previously agreed upon with the Villa Decius Association (SWD).

§2

Selection of Participants

1. The number of Participants from Poland and Germany eligible for a given edition of the Program will be specified in the call for applications published on the SWD website. This number may be adjusted in case of an insufficient number of applications or unexpected participant withdrawals.
2. Applications must be submitted via the electronic form included in the call for applications published on the SWD website. Only complete applications submitted within the specified deadline will be considered.
3. The Participant will be selected by a committee composed of representatives from SWD, the German Centre of the International Theatre Institute, and independent experts.
4. In its evaluation, the committee will consider the artistic value of the proposed project, the applicant's achievements, the feasibility of the project, and its relevance to the thematic scope defined in the call for applications.
5. A confidential report summarizing the key discussion points will be drawn up by the committee. The committee will not provide explanations or comments regarding the selection results. The decision is final and not subject to appeal.

6. All applicants will be informed of the committee's decision within the timeframe stated in the call for applications.
7. Participation in the competition constitutes acceptance of these regulations and all their current attachments.

§3

Program Implementation

1. The Program includes accommodation for one month in the Łaski House (a building in the Villa Decius palace complex), located at ul. 28 Lipca 1943 17a, 30-233 Kraków, and a one-time financial award in the amount specified in the call for applications published on the SWD website.
2. The Program includes an artistic event promoting Participants' work (hereinafter: the "Event") in the form of a staged reading of excerpts from scripts and dramatic texts written by the Participants, to be held at the Juliusz Słowacki Theatre in Kraków. The date of the event will be determined by SWD in cooperation with the theatre.
3. As the Event is an integral part of the Program, each Participant is required to submit, under a non-exclusive license (as outlined in §3, pt. 1.b), an original, previously unpublished text (hereinafter: the "Work") in Polish or German, with a minimum length of 8,000 characters, which will be used fully or partially in the Event. This may be the same text as mentioned in §3 pt. 1. The Event will take place in Polish.
4. German-language texts intended for the Event will be translated into Polish at SWD's expense, with the Participant's consent as a condition of Program participation.
5. The financial award will be paid only after the Participant's arrival at the residency location. The conditions for receiving the award are
 - a) Submission of the Work within a deadline jointly agreed with SWD
 - b) Submission of a signed "License" to SWD, as outlined in Appendix 1. This license must be signed as per the template provided and is non-negotiable.
6. German-language texts selected for the Event will be translated into Polish at SWD's expense, requiring the signing of a relevant licensing agreement, which Participants agree to by joining the Program.
7. The Program is implemented by SWD and IKWD.
8. Participants consent to the processing of their personal data and the use of their image by SWD and IKWD to the extent necessary for the Program's implementation. The terms of data processing and image use are defined in a Declaration, which is attached to these regulations.

Selection of Works for the RADAR Journal

1. Participants consent to submit their Work in its original format to the editorial board of the *RADAR* journal (hereinafter: the “Journal”), jointly managed by SWD and IKWD, for consideration in future editions of the Journal. Submission does not constitute consent for publication.
2. The Journal’s editorial board is not obliged to accept any Work for publication.
3. The license for transferring copyright and any other formalities related to publication in the Journal will be handled separately, directly with the editorial board.

Declaration

Consent to the processing of personal data and use of image in connection with participation in the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights" implemented by the Villa Decius Association

I declare that I give consent to:

1. the processing of personal data,
2. the recording and use of my image

Full name –

Home address –

Phone number –

Email address –

Citizenship –

by the Villa Decius Association and cooperating entities for reporting and promotional purposes related to the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights."

Personal data is processed based on Article 6(1)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR).

I, the undersigned, consent to:

1. the processing of personal data in connection with participation in the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights,"
yes / no
2. the publication of my image for reporting and promotional purposes of the Villa Decius Association's activities
yes / no

.....
Place, date, signature

INFORMATION CLAUSE

In accordance with Article 13(1) of the General Data Protection Regulation of 27 April 2016, I inform you that:

1. The controller of your personal data is the Villa Decius Association, based in Kraków, 17a 28 Lipca 1943 Street.
2. Your personal data will be processed for the conclusion and performance of a contract of mandate or for specific work, in particular:
 - performance of rights and obligations arising from the contract and from the Civil Code provisions concerning contracts of mandate or for specific work, including payment of remuneration,
 - fulfillment of obligations of the principal as a contributor to social security, including the registration of the contractor for social and health insurance and the submission of settlement documents,
 - fulfillment of obligations of the principal as a payer of income tax advances,
 - fulfillment of obligations resulting from regulations on the minimum hourly rate for contracts of mandate.
3. Your personal data is processed due to:
 - necessity for the performance of the contract or for taking steps at your request before the contract is concluded (Art. 6(1)(b) GDPR),
 - necessity for compliance with a legal obligation to which the controller is subject (Art. 6(1)(c) GDPR),
 - necessity for the purposes of the legitimate interests pursued by the controller (Art. 6(1)(f) GDPR).
4. Your personal data may be shared with:
 - entities processing data on our behalf,
 - depending on needs, public authorities or entities entitled to obtain data under applicable laws, such as courts, enforcement authorities, pension authorities, tax offices, law enforcement, or state institutions upon request and legal basis.
5. Your data will not be transferred to third countries.
6. Your data will be stored for the duration of the contract and after its completion for the period specified in relevant regulations, including the time necessary for claims and data retention required by supervisory authorities, especially the Social Insurance Institution (ZUS).
7. You have the right to access your data, rectify it, erase it, restrict its processing, the right to data portability, the right to object, and the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal.
8. You have the right to lodge a complaint with the Personal Data Protection Office if you believe your data is processed in violation of the GDPR.
9. Providing your data is voluntary, but necessary to conclude and perform the contract.

.....
Date, legible signature

Declaration

Consent to the processing of personal data and use of image in connection with participation in the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights" implemented by the Villa Decius Institute of Culture

I declare that I give consent to:

1. the processing of personal data,
2. the recording and use of my image

Full name –

Home address –

Phone number –

Email address –

Citizenship –

by the Villa Decius Institute of Culture, the Kraków City Hall, and entities established by it, for reporting and promotional purposes related to the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights."

Personal data is processed based on Article 6(1)(a) of Regulation (EU) 2016/679.

I, the undersigned, consent to:

3. the processing of personal data in connection with participation in the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights,"

yes / no

4. the publication of my image for reporting and promotional purposes of the Villa Decius Institute of Culture, the Kraków City Hall, and entities established by it

yes / no

.....
Place, date, signature

INFORMATION CLAUSE

In accordance with Article 13(1) of the General Data Protection Regulation of 27 April 2016, I inform you that:

1. The controller of your personal data is the Villa Decius Institute of Culture, based in Kraków at 17a 28 Lipca 1943 Street;
2. Contact with the data protection officer: email: willa@willadecjusza.pl, address: 17a 28 Lipca 1943 Street, 30-233 Kraków;
3. Your data will be processed in connection with participation in the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights," based on Art. 6(1)(a);
4. Recipients of your personal data will be companies providing data processing services on our behalf (e.g., IT service providers, website operators) to ensure the full and high-quality operation of the Villa Decius Institute of Culture. Recipients process your data only according to our instructions and under a contract. Additionally, data may be transferred to authorized state authorities and project partners;
5. Your data will be stored for the duration of their use by the controller for program implementation;
6. You have the right to access your data, rectify it, erase it, restrict its processing, the right to data portability, the right to object, and the right to withdraw consent at any time without affecting the lawfulness of processing carried out before its withdrawal;
7. You have the right to lodge a complaint with the Personal Data Protection Office if you believe your data is being processed in violation of the GDPR;
8. Providing your personal data is voluntary but is a condition for participating in the program "Forum for the Dialogue of Cultures: Residency for Screenwriters and Playwrights." Failure to provide data will result in the inability to participate.
9. I confirm that I have read and understood the contents of this clause.

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Signature